



**Form 16 (Revised 1\13)**

Cecelia Dunlap Grand Chapter, OES  
of Kentucky, Inc., Prince Hall Affiliated

**DISPENSATION REQUEST**

Date: \_\_\_\_\_

**SEND TO:** Brenda A. Murphy, Grand Worthy Matron  
117 Greenhaven Court  
Elizabethtown, Kentucky, 42701  
Phone: 270.312.4699 Email: abamurf@aol.com

Chapter No. \_\_\_\_\_

Request dispensation as follows:

\_\_\_\_\_ Hold a **Special Meeting** on \_\_\_\_\_ (date).

**Special Meeting Criteria - Must open chapter ritualistically, minutes shall be taken. These are meetings that a specific issue which need a motion and recorded for the record keeping of the chapter. The entire membership must be notified and you must have a reasonable number of days ahead of the scheduled meeting. Only the urgent item of business for which the meeting was call shall be discussed.**

\_\_\_\_\_ Change our meeting date due to \_\_\_\_\_ (state reason), to  
\_\_\_\_\_ (date).

\_\_\_\_\_ Dispense with our meeting due to \_\_\_\_\_ (state reason), to  
\_\_\_\_\_ (date).

\_\_\_\_\_ Hold election out of time, change to \_\_\_\_\_ (date).

Other: \_\_\_\_\_

**A Call Meeting can be called at the discretion of the Subordinate Chapter Worthy Matron and does not need the approval of the Grand Worthy Matron. Nothing can be voted on at these meetings.**

\_\_\_\_\_  
(Matron's Signature **and** Date)

\_\_\_\_\_  
(Secretary's Signature **and** Date)

**(CHAPTER SEAL)**

**TO THE MATRON, PATRON, OFFICERS AND MEMBERS: By virtue of the power vested in me as Grand Worthy Matron of Cecelia Dunlap Grand Chapter, Order of Eastern Star of Kentucky, Inc., P.H.A., and believing the reason for your request is sufficient and valid, your request is herewith granted.**

**Done this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ by the Signature and Private Seal of the Grand Worthy Matron affixed hereto.**

\_\_\_\_\_  
(Signature **and** Date)

**SEAL OF GRAND WORTHY MATRON**