

Form 16 (Revised 1\13)
Cecelia Dunlap Grand Chapter, OES
of Kentucky, Inc., Prince Hall Affiliated



DISPENSATION REQUEST

Date: _____

Send to: Felecia J. Ballard, Grand Worthy Matron
108 Henry Drive
Berea, Kentucky 40403
Phone: 859-582-8014 (C) Email: janiefb89@gmail.com

Chapter No. _____

Request dispensation as follows:

_____ Hold a **Special Meeting** on _____ (date)

Special Meeting Criteria - Must open chapter ritualistically, minutes shall be taken. These are meetings that a specific issue which need a motion and recorded for the record keeping of the chapter. The entire membership must be notified and you must have a reasonable number of days ahead of the scheduled meeting. Only the urgent item of business for which the meeting was call shall be discussed.

___ Change our meeting date due to _____ (reason), to _____ (date)

___ Dispense with our meeting due to _____ (reason), to _____ (date)

___ Hold election out of time, change to _____ (date)

Other: _____

A Call Meeting can be called at the discretion of the Subordinate Chapter Worthy Matron and does not need the approval of the Grand Worthy Matron. Nothing can be voted on at these meetings.

(Matron's Signature **and** Date)

(Secretary's Signature **and** Date)

(CHAPTER SEAL)

TO THE MATRON, PATRON, OFFICERS AND MEMBERS: By virtue of the power vested in me as Grand Worthy Matron of Cecelia Dunlap Grand Chapter, Order of Eastern Star of Kentucky, Inc., P.H.A., and believing the reason for your request is sufficient and valid, your request is hereby granted.

Done this _____ day of _____ 20____ by the Signature and Private Seal of the Grand Worthy Matron, affixed hereto.

SEAL OF GRAND WORTHY MATRON

(Signature **and** Date)